

CHECKLIST

for Upper School Students



UPPER SCHOOL STAFF

Mr. Shonn Brown
Upper School Principal
shonn.brown@charchrist.com

Mrs. Amanda Poole
Upper School Assistant Principal
amanda.poole@charchrist.com

Mrs. Brooke Morgan
Upper School Dean of Students
brooke.morgan@charchrist.com

CONTACT INFO

Main Number
(704) 366-5657

Upper School
(704) 366-5658

DAILY SCHEDULE

8 a.m. – 3:15 p.m.

COURSE PLANNING

All newly enrolled students will be contacted by April 30 to schedule a course request meeting. Any placement tests needed for proper placement will be scheduled at the course request meeting. Math placement tests are for all newly enrolled incoming freshman. Math placement for sophomores, juniors or seniors will depend on the successful completion of their current math course, PSAT scores or other standardized testing information. Students should come to the upper school office.

- Math Placement Test: May 1 or 2 from 3:45-5 p.m.
- World Language Placement Test: May 1 or 2 from 3:45-4:30 p.m.

RECEIVE WEBSITE PORTAL LOGIN INFORMATION

The website portal provides links to the weekly dining hall menus, Parent Teacher Fellowship, Health Room, volunteer opportunities and online resources. Important school forms are available in the portal that are due at the beginning of the school year. Families will receive login information from our webmaster in late April.

SIGN UP FOR A SUMMER CAMP!

Early Bird Registration is until May 11.

Your student may enjoy becoming more acquainted with their new campus by attending one of our summer camps.

SAVE THE DATE FOR THE N.E.W. PARENT COFFEE

May 17 from 8-9:15 a.m.

Center for Worship and Performing Arts - Huge Gallery

The Newcomers Embraced & Welcome Committee (N.E.W.) invites new parents to join us for a light breakfast, fellowship, and information with CCS parents and administration.

ATTEND NEW TO UPPER SCHOOL EVENING

May 21 at 7 p.m.

Center for Worship and Performing Arts - Alkire Auditorium

We invite everyone who will be new to the upper school next year to join us to hear more about upper school.

N.E.W. SUMMER CONNECTIONS

The N.E.W. Connections Program partners new families with a Charlotte Christian host family to welcome them and help them transition into the CCS community. Efforts are made to partner together families with similarly-aged children. Connections are made in the summer and new families are contacted in early June.

Visit www.charlottechristian.com/newfamilyinfo for helpful information and useful links to prepare you for the next school year. Check out the list for important dates from now until the start of school.

RECEIVE SUMMER FOCUS

Focus, a weekly electronic newsletter, is our main form of communication and contains action items for parents. It is e-mailed to parents on Fridays during the school year and is always available to view in the parent portal on the school website, www.charlottechristian.com. Over the summer, the *Focus* will be sent on June 14 and July 26.

SUBMIT OFFICIAL TRANSCRIPTS & FINAL REPORT CARD BY JUNE 28

A final report card for students in grades 9-12 should be submitted to admissions@charchrist.com. Counselors will be unable to meet or discuss course planning without this information.

ACCESS SUMMER READING & SCHOOL SUPPLY LISTS

Visit www.charlottechristian.com/newfamilyinfo to access detailed information about summer reading for your child's grade level as well as a complete list of the items your child will need for school. Students should plan to bring their school supplies on the first day of school.

CONTACT ATHLETIC COACH OR FINE ARTS DIRECTOR

Several sports and fine arts groups require try outs or auditions over the summer:

- Students interested in cheerleading should contact Head Coach Emily Fair at emily.fair@charchrist.com.
- Students interested in dance should contact Head Coach Stewart Emery at stewart.emery@charchrist.com.
- Students interested in the ACT 1 drama group should contact Director Angela Blount at angela.blount@charchrist.com.

LOGIN TO VIEW CLASS SCHEDULE

Schedules will be ready for viewing on the Student Information System (website giving parents access to student's schedule and report cards) by the first week of August.

PURCHASE SPIRITWEAR

Visit www.charlottechristian.com/knightsonlinestore by Aug. 10 to access the spiritwear store and receive 20% off your order of \$80 using the code: welcome.

COMPLETE BACK-TO-SCHOOL FORMS BY AUG. 12

Please select the appropriate division for your child and fill out the back-to-school form. This form is required and includes all the information that our health room and athletic office need as well.

SAVE THE DATE GRADE 9 ORIENTATION & ADVENTURE DAY IS AUG. 15

All freshmen are encouraged to attend our Grade 9 Orientation and Adventure Day on Thursday, Aug. 15 at the U.S. National Whitewater Center. Information sessions bookend this day with upper school administration meeting with the students in the morning and then parents in the afternoon. Attendance is optional but encouraged as this is a fun opportunity for our students to get to know their teachers and fellowship with new and old classmates. Registration is required by Aug. 1. More information will be shared. Please contact Mrs. Sabrina Garrett, academic counselor, at sabrina.garrett@charchrist.com with any questions.

COMPLETE STUDENT TECHNOLOGY TRAINING IN CANVAS

All new upper school students must complete the Student Technology Training 2019-20 modules located in the "Upper School" course on Canvas. Instructions to access Canvas will be provided when the student's login information is shared. Training must be complete in order for students to receive their laptops in mid-August. Dates will be shared at a later time.

SCHOOL PICTURES FOR SENIORS IS AUG. 16 & UNDERCLASSMEN IS AUG. 19

SAVE THE DATE FOR ANNUAL BACK-TO-SCHOOL KICK OFF ON AUG. 19

This is a great opportunity to gather information about all aspects of our vibrant campus life. The event will include a N.E.W. Family Welcome, classroom visits, and an Information Fair.

FIRST DAY OF AP CLASSES IS AUG. 19

GRADE JK-12 CLASSES BEGIN ON AUG. 21

Mission Statement: Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical truth and learning into their daily lives and to impact the culture for Christ.

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www.charlottechristian.com

