

## 2019-20 LOWER SCHOOL EXTENDED DAY

The Charlotte Christian School Extended Day program provides care beyond the regular school day for students in JK-grade 5. Through organized activities and supervised free time, the Extended Day program is designed to enrich the intellectual, spiritual, social and physical development of students. Classroom space, computers and outdoor play facilities are available to children for homework, play and various other extracurricular activities. Special field trips on teacher work days and early dismissal days also contribute to making the Extended Day program a valuable opportunity for our students and their families.

The Extended Day program begins at 2:15 p.m. for our junior kindergarten and kindergarten students and at 2:35 p.m. for grades 1-5.

## **Arrival & Departure**

Program participants are divided into groups. The JK/K students occupy room 06, in the Early Education Building after regular school dismissal. Our grades 1-5 students proceed to the Extended Day classroom upon dismissal.

### A typical Extended Day schedule for lower school includes:

Please consult the Charlotte Christian website, under the parent portal and Extended Day link for a complete and up to date schedule by grade.

2:40 - 3 p.m. Attendance

Snack/Play

3 - 3:45 p.m. Outdoor play or

Extracurricular Activity

3:45 - 4:30 p.m. Homework/Reading

4:30 - 6 p.m. Recreational Reading

Free Play/Special Movie Days/

Crafts

**PICK-UP:** All program services and care for Extended Day end promptly at 6 p.m. When a lower school child is picked up from Extended Day, the parent or other authorized person(s) MUST sign the child out with the time, by signing the sign out sheet located in the Extended Day room. We will not release your child to anyone other than those people/parents authorized. During the beginning of the year, parents may be asked to show identification when picking up their children. We appreciate your cooperation and understanding as we focus on the safety of your children. Late fees begin at 6:01 p.m. A charge of \$25 is assessed/quarter hour.

# **Special Activity Days**

The Extended Day program is offered at certain times when Charlotte Christian School is closed for early dismissal days. On these special activity days, we may provide exciting and/or educational field trips. There will be additional fees for the field trips. Children must be registered in the Extended Day program full-time or incur additional charges to participate in the special activity days.

## **Snacks**

Extended Day offers a selection of light snacks to all Extended Day students.

### Sign-up

**REGISTRATION:** Lower school families must fill out and submit an Extended Day Enrollment Form by the student's first day of attendance. The enrollment form can be found on the Charlotte Christian School website, under the Extended Day tab in the parent portal or by clicking here. Students who do not have an enrollment form on file, will be billed the daily drop in rate until the completed enrollment form has been submitted. Any billing changes must be made in writing or via e-mail to ExtendedDay@charchrist.com.

**BILLING:** Families are billed monthly depending upon attendance. Fees are charged based on the number of days attended each week.

#### LOWER SCHOOL

- Attend 5 days per week/month	\$230/month
- Attend 4 days per week/month	\$205/month
- Attend 3 days per week/month	\$1 <i>55</i> /month
- Attend 2 days per week/month	\$105/month
- Attend 1 days per week/month	\$85/month
- JK/K Bridge Care (2:15-3 p.m.)	\$55/month
- Grade 1-5 Bridge Care (2:50-3:30 p.m.)	\$55/month
- Late fee (after 6 p.m.)	\$25/quarter hour beginning at 6:01 p.m.
- Daily drop-in attendance	\$25/day

<sup>\*</sup>If your child needs to attend on a day that school is not in session and is not already registered as a full-time Extended Day student, the fee is \$50/day/child.

Any request for a change in the payment option must be made via e-mail to ExtendedDay@charchrist.com.

There is a 25 percent family fellowship discount for the third student. This applies to the lowest rate.

Your family may take advantage of our services in family emergency situations that require special care provisions. Please contact the lower school offices at (704) 366-5657, ext. 2001 or e-mail ExtendedDay@charchrist.com.

For more information about Extended Day, please e-mail ExtendedDay@charchrist.com.

<sup>\*\*</sup>Any lower school student not picked up by 3 p.m. will be brought to Extended Day and billed as a daily drop-in.